

The **Malaysia Eye Disease Registry (MEDR)** is a national initiative under ‘Research and Education Sub-committee’ of Malaysian Society of Ophthalmology (MSO) to enhance the ocular diseases registry in Malaysia involving all stakeholders. There is **rising incidence of steroid-induced glaucoma in Malaysia**. Recognizing the need for education, early detection, treatment and monitoring, **MEDR-MySIG** was established to systemically collecting data on incidence, risk factors and treatment outcomes on steroid-induced glaucoma and the data collected can be used to guide in best patient management practice & public health strategies.

**1. Scan QR Code or key in the NED website link below**

<https://www.macr.org.my/ened>

**Note: Access to MEDR is via NED Website.**



**2. Has your site ever registered with National Eye Database (NED) / National Ophthalmology Training and Education Database (NOTeD) / Malaysia Eye Disease Registry (MEDR)?**

**a. No, never registered with NED/NOTeD/MEDR**

- 1) At the login page, click [New Centre and User Registration] link. (Below Sign in button).
- 2) Complete the registration form and click [Register].
- 3) Once your application has been approved by State Manager / NED Administrator, you will receive an auto email containing first time login details.

**b. Yes, registered with NED/NOTeD/MEDR**

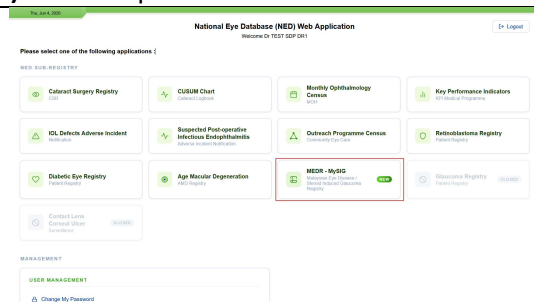
- 1) At the login page, click [Registration & Security Policy] link at the left panel.
- 2) Download and complete Authorisation List Form and Security Policy. The Authorisation List must be signed and chopped by HOD / Doctor in charge.
- 3) Direct your form to eNED State manager (refer the Registration page for the contact list).
- 4) Once your application has been approved by State Manager / NED Administrator, you will receive an auto email containing first time login details.

**3. First time login (One time only)**

- 1) Open First Time Login Email. Click link in email to go to eNED Web Application Login page.
- 2) At the Username box, key in the Username specified in the email and click [Sign In].
- 3) At the Password box, key in the Password specified in the email.
- 4) At the Security Code box, key in the Codes shown in the image. If you are unable to read the code, you can click [Change image] to change to another more easily readable code. Click [Submit]
- 5) Step 1 of 3 Acknowledgement and Acceptance of the NED Information Security Policy page – read through and Click Yes and Accept.
- 6) Step 2 of 3 Security Practice Guideline page – read through and Click Yes and Accept.
- 7) Step 3 of 3 User Account page – Check your information and update where necessary. **Change your username, password and personal login phrase if required.**
- 8) Profile updated

**4. Go to login page (scan QR in step 1).**

- 1) Key in Username and Password
- 2) Key in Authentication Code shown in image
- 3) NED Home page appears.
- 4) Click [MEDR-MySIG] link




**5. To register your case reporting, please identify ONE of the following flow that is appropriate:**

- 1) New case – Please complete Section A to Section D
- 2) Retrospective case - Diagnosed somewhere else, follow up at your centre and no initial presentation information available – please complete Section A to C and E.
- 3) Retrospective case - Diagnosed somewhere else, follow up at your centre and have initial presentation information – please complete Section A to E
- 4) Special Scenario : 1/2024 Patient was in Hosp A, registered with MyKad, has Scn A to D. 1/2025 Went to Hosp B, also registered with MyKad, fill in Scn E. 4/2025, he went back to Hosp A, bar entry for further follow up. Patient has completed Section A to E, you do not need to complete section E anymore.

## 6. Verify and Register Patient

At the MEDR Home page, at the Patient Verification section, fill in ONE of the Patient's information. Recommend to enter Patient's MyKad/ MyKid OR Other ID Document Number. Click [Search]


### a. If patient list shows 'No Record found' / blank, it means patient is new and doesn't exist yet.


- 1) Click on  to register a new patient notification record
  - o If you entered 'Institution Registration Number' during verification, it will only search within your Institution only.
  - o If you entered MyKad/MyKid and Other ID Document, it will be search across entire registry
- 2) Complete the MySIG Notification Form.

Section A: PI Demographics    Section B: Steroid Usage Hx    Section C: Risk Factors    Section D: Ocular Findings 1st Presentation    ALL




- 3) Click [Submit] if you have completed form OR Click [Save as draft] if the form is still incomplete.
- 4) You will return to Notification List.

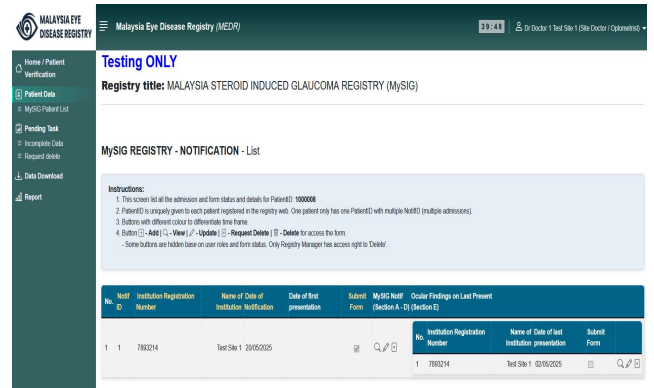
### b. If patient is shown in list, it means patient exist in database.

- 1) Confirm if this is related reporting record as the previous admission record and all Section A to E already report, please click on  button of the patient to view the Notification list for that patient and check the details
- 2) As in 4.5 d. Special Scenario, if the record's Section A to E has been completed, you do not need to add reporting again for the patient.
- 3) If this is an admission record that is related to the previous admission record and Section A has already been reported but Section E not reported yet, please click on

 **Please fill up Section E only for this registered patient!** to report for Section E data of the patient









## 7. Notification List of the Patient

- 1) Click magnifier  icon if you wish to view back the data that you have entered. If you wish to update the data, click [Edit] button at the bottom of the page
- 2) Click the pencil  icon if you wish to update / change the data that you have entered. The form will open up for you to update
- 3) Click the x  icon if you wish to request delete the record. A popup will appear for you to provide the reason before the record is marked as Request delete





Instructions:

1. This screen list all the admission and form status and details for PatientID: 000000
2. Password is uniquely given to each patient registered in the registry web. One patient only has one PatientID with multiple NARRID (multiple addresses).
3. Buttons with different colour to differentiate time frame
4. Buttons: [Add] [View] [Update] [Request Delete] [Delete] to access the form
- Some functions are hidden based on user roles and form status. Only Registry Manager has access right to Delete!


No.	Patient ID	Institution Registration Number	Name of Date of Institution Notification	Date of last presentation	Status	MySIG Form (Section A, D) (Section E)	No.	Institution Registration Number	Name of Date of last Institution presentation	Submit Form	
1	1	788214	Test Site 1	20/05/2025		   	1	788214	Test Site 1	02/05/2025	   

## 8. MySIG Patient List, Complete Section E : Ocular findings during last presentation


### a. Patient Follow up at same site as Section A to D

- 1) Click on MySIG Patient List. Enter filter criteria to search for patient.
- 2) When the record appears, click Notification  button at the Notification List column. The number beside the icon shows total number of notification record
- 3) At the MySIG Notification List, click  to fill in Section E record for this Notification record
- 4) Complete the form and click [Save]
- 5) The Section E data will be shown at the Notification List

### b. Patient follow up at different site as Section A to D.

- 1) At page Home, please verify patient at Search and/or register patient column. Key in MyKAD then click [Search]
- 2) Patient Verification & Registration page will appear the result whether patient exist. The patient exist, so click at  **Please fill up Section E only for this registered patient!** to fill up Section E.
- 3) Complete the form and click [Save]
- 4) The Section E data will be shown at the Notification List

## 9. Pending Tasks :

- 1) Click [Incomplete Data] to view list of records that were saved as draft and still incomplete. Click pencil  icon to complete form and save.
- 2) Click [Request delete] to view list of records which your centre has requested to be deleted. You can undo request delete if required.

**10. Data Download :** Click [Data Download ] to download data entered in 'MySIG Notification Form' and 'MySIG Ocular Findings During Last Present Form'

**11. Report :** Click [Report ] to download reports of MySIG.

**12. Other housekeeping buttons-** At top right, click arrow down button to do any of the following: Access User manual, CRF Form, Contact us, Feedback, Return to NED, Logout

For any enquiries, please email to [reg.support@altussolutions.com.my](mailto:reg.support@altussolutions.com.my)